

FILED FOR RECORD
IN MY OFFICE

AT 9:12 O'CLOCK A M

AUG 08 2025

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY p. woodard DEPUTY

MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 12th DAY OF AUGUST, 2025, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPENING PRAYER.

OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the temporary employment of Karen McClelland as Early Voting Clerk in the Elections office effective October 20, 2025 and ending November 7, 2025 at the rate of \$12.00 per hour.
- b. To record the temporary employment of Tammy Light as Early Voting Clerk

in the Elections office effective October 20, 2025 and ending November 7, 2025 at the rate of \$12 00 per hour

- c To record the temporary employment of Harriett Lowery as Early Voting Clerk in the Elections office effective October 20, 2025 and ending November 7, 2025 at the rate of \$12 00 per hour
- d To record a change in status for Karen England from Administrative Clerk to Communications Officer with the Panola County Sheriff's Department effective July 30, 2025 at the rate of \$20 06 per hour
- e. To record an increase in salary to \$21 11 per hour for Hannah Colle, Administrative Clerk with the Panola County Sheriff's Department effective July 30, 2025
- f To record a change in status for Valerie Bailey from Communications Officer to Administrative Clerk with the Panola County Sheriff's Department effective July 30, 2025 at the rate of \$20 06 per hour
- g. To record an increase in salary to \$21 11 per hour for Valerie Bailey, Administrative Clerk with the Panola County Sheriff's Department effective July 31, 2025
- h To record the resignation of Matthew Mitchell as a Deputy Sheriff with the Panola County Sheriff's Department effective August 15, 2025
- i To record the retirement of Karen England as an Administrative Clerk with the Panola County Sheriff's Department effective August 8, 2025
- j To record the resignation of Chadd Gray as a Criminal Investigator with the Panola County Sheriff's Department effective August 22, 2025
- k To record the employment of Chadd Gray as Panola County Fire Marshal/EMC for Panola County effective August 23, 2025 at the budgeted rate of pay
- l To record the appointment of Chadd Gray as a Reserve Deputy Sheriff with the Panola County Sheriff's Department effective August 23, 2025
- m To record an increase in salary to \$20 00 per hour for Denese Powell, Deputy Treasurer with the Panola County Treasurer's Office effective August 9, 2025
- n. To record an increase in salary to \$18 75 per hour for Kate Baker, Deputy Treasurer with the Panola County Treasurer's Office effective August 9, 2025
- o To record the resignation of Kyla Brown as Temporary Clerk with the Panola County District Clerk's Office effective August 4, 2025.
- p To record a change in status of employment for Pamela Nail from Veteran's

Service Secretary with Panola County Veteran's Office to Floating Secretary with the Panola County Judge's Office effective August 11, 2025 at the rate of \$19.01 per hour

- q To record an increase in salary to \$19.01 per hour for Raven McPherson, JP Clerk, Precincts #2 & #3 with the Panola County Justice of the Peace, Precincts #2 & #3 office effective August 9, 2025

ROAD & BRIDGE

- a. To approve and record a request by Spectrum Gulf Coast, LLC to place Underground Conduit 1-2' HDPE lines within the right-of-way of Panola County Roads #250 & #2502
- b To approve and record a request by Spectrum Gulf Coast, LLC to place Underground Conduit 1-2' HDPE lines within the right-of-way of Panola County Roads #286 & #266
- c To approve and record a request by Spectrum Gulf Coast, LLC to place Underground Conduit 1-2' HDPE lines within the right-of-way of Panola County Roads #127, #129, & #414.
- d To approve and record a request by Spectrum Gulf Coast, LLC to place Underground Conduit 1-2' HDPE line within the right-of-way of Panola County Road #179.
- e To approve and record a request by Spectrum Gulf Coast, LLC to place Underground Conduit 1-2' HDPE lines within the right-of-way of Panola County Roads #268, #269, #270, #2682, & #2691
- f To approve and record a request by Spectrum Gulf Coast, LLC to place Underground Conduit 2' HDPE lines within the right-of-way of Panola County Road #207
- g To approve and record a request by Spectrum Gulf Coast, LLC to place Underground Conduit 1-2' HDPE lines within the right-of-way of Panola County Roads #283 & #266
- h. To approve and record a request by Spectrum Gulf Coast, LLC to place a Underground Conduit 1-2' HDPE line within the right-of-way of Panola County Road #180
- i To approve and record a request by Spectrum Gulf Coast, LLC to place Underground Conduit 1-2' HDPE lines within the right-of-way of Panola County Roads #174 & #175
- j To approve and record a request by Spectrum Gulf Coast, LLC to place a Underground Conduit 1-2' HDPE line within the right-of-way of Panola County Road #1741
- k To approve and record a request by Spectrum Gulf Coast, LLC to place

Underground Conduit 1-2' HDPE lines within the right-of-way of Panola County Roads #190, #1903, & #1902

- I To approve and record a request by Spectrum Gulf Coast, LLC to place Underground Conduit 1-2" HDPE lines within the right-of-way of Panola County Roads #248, #2411, #241, #246, #247, #248, #245, & #224

MISCELLANEOUS

- a To approve minutes of Commissioners' Court meetings held during the month of July, 2025
- b To record copy of Panola County Juvenile Probation Department written statement containing the date, time and place said adjustments, documents, and budgets will be considered for approval and recording
- c To record Liberty Mutual Surety Official Bond and Oath for Panola County Reserve Deputy Constable, Precincts #2 & #3 James Robert Duncan
- d To record Liberty Mutual Surety Official Bond and Oath for Panola County Reserve Deputy Constable, Precincts #1 & #4 Bryan Murff
- e To record July 2025 Auditor's Reports for Panola County Auditor's Office
- f To record July 2025 Treasurer's Reports for Panola County Treasurer's Office

REQUESTS FOR CONFERENCE ATTENDANCE

- a To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s) Panola County Clerk Deputy Jackie McDonald, PCSD Patrol Sergeant Stephen Gillie, PCSD Criminal Investigator Andrew B Nixon, and PCSD Captain Adam Jones
- 5 To approve payment of current Panola County bills as prepared and submitted by the County Auditor
 - 6 To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer
 - 7 To hold a public hearing on the Panola County Clerk Records Archive, Preservation & Restoration Plan pursuant to Local Government Code 118 025, and to adopt said Plan.
 - 8 To discuss and act upon approving Texas County and District Retirement System Plan Agreement for 2026
 - 9 To discuss and act upon approving the Order of Appointment for Presiding and Alternate Judges for the Early Voting Ballot Board and the Central Counting Station for the November 4, 2025 Special Election

- 10 To discuss and act upon approving an Order of Special Election for November 4, 2025
- 11 To receive No New Revenue Tax Rate, Voters Approved Tax Rate, and DeMinimis Tax Rate schedule from Tax Assessor/Collector Holly Gibbs
- 12 To set Panola County Budget Hearing for Fiscal Year 2026 on August 26, 2025 at 9 00 a m , to set adoption of the Fiscal Year 2026 Budget on August 26, 2025 at the conclusion of the budget hearing and to record publication in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Sections 111.007)
- 13 To record the published proposed salaries and allowances of Panola County Elected Officials as set out in the proposed Budget for Fiscal Year 2026 and to set the adoption of such salaries on August 26, 2025 after adoption of the Budget for Fiscal Year 2026 in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Section 152.013)
14. To discuss and act upon approving form for bids solicited for the purchase of items of food for the Panola County Detention Center
15. To discuss and act upon whether to impose extra fees on vehicle registration in Panola County
16. To discuss and act upon approving an Agreement for Funding of 9-1-1 Database Maintenance Activities between Panola County and East Texas Council of Governments from September 1, 2025 through August 31, 2027
17. To discuss and act upon approving an Interlocal Participation Agreement between Texas Association of Counties Health and Employee Benefits Pool (HEBP) and Panola County regarding health and employee benefit plans
- 18 To approve and record Texas Association of Counties - County Choice Final Plan Selection Form - Choice 700 medical/health insurance benefits and renewal rates for Panola County elected officials and employees for the period December 1, 2025 to November 30, 2026, and to authorize any surplus distribution deposited to the Retiree Health Trust Fund
- 19 To discuss and act upon approving a Bonus and Supplement Plan for Panola County Clerk's Office, and to approve a request to allocate funds from the County Clerk's Records Management and Preservation Funds to supplement salaries for the County Clerk' employees
- 20 To discuss and act upon approving Hangar Lease #14 Agreement at Panola County Airport-Sharpe Field between Panola County and Clayton G LaGrone
- 21 To discuss and act upon approving Ground Lease #3 Agreement at Panola County Airport-Sharpe Field between Panola County and Tony Lanagan
- 22 To discuss and act upon approving a Sales Order from EPIC Office Solutions for a KIP 2300 Scanner with Image Pro Software, Scanner Stand, Install, and Printer

for use by the Panola County Clerk's Office.

23. To discuss and act upon approving a Master Services Agreement from Flock Safety for the purchase and installation of cameras throughout the County, funded by a grant award from the Motor Vehicle Crime Prevention Authority for Panola County Sheriff's Department.
24. To discuss and act upon approving an Engagement Letter from Gollob Morgan Peddy, CPA's for the audit of the Panola County Supervision and Corrections Department for the year ended August 31, 2025.
25. To discuss and act upon approving an Engagement Letter from Gollob Morgan Peddy, CPA's for the audit of Panola County for the year ended December 31, 2025.
26. To discuss and act upon approving a Master Interlocal Agreement for Saas Participation in Techshare for Panola County Criminal District Attorney's Office; and to approve a Software as a Service Addendum between TechShare Local Government Corporation and Panola County.
27. To discuss and act upon approving a monthly subscription fee from Guardify for the Panola County District Attorney's Office.
28. To discuss and act upon approving a quote from TransUnion for Online Investigative Services for the Panola County District Attorney's Office.
29. To discuss and act upon approving a 2025 Budget Amendment No. 11.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 8TH DAY OF AUGUST, 2025 AT 9:12 O'CLOCK A.M.



Bobbie Davis
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: Paige Woodard, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 8TH DAY OF AUGUST, 2025 AT 9:12 O'CLOCK A.M.



Bobbie Davis
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: Paige Woodard, Deputy